



Regular Monthly Meeting Minutes
Thursday, May 14, 2026; 6:00 pm

I. Call to Order – 6:07 pm

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by posting the date, time, and place, of this scheduled meeting in the Public Notice Section of Achievers Early College Prep Charter School’s website, located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Teel	Trustee, (2/2029)		X	
2. Elizabeth Murphy	Trustee, (8/4/2026)	X		
3. Larry Patton	Trustee, (3/2029)	X		
4. Imebet Stewart	Trustee, President (3/2029)	X		
5. Meredith Pennotti	Trustee (4/2029)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Nava Coppin	Executive Director	X		
Joshua Solow	SBA, School Business Office		X	
Elizabeth Neary	Board Secretary, School Business Office		X	
Sarah Spuhler	School Business Office	X		
Michael Nicholson	Chief Operating Officer		X	
Hope Blackburn	Board Attorney	X		
Katheryne Ralph	Director, Human Resources	X		
Yereilis Martinez	Student Representative to the Board of Trustees	X		

IV. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **May 14, 2026**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **April 16, 2026**, Regular Board meeting, and **May 6, 2026**, Special Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			

VI. Public Comment - None

VII. Committee Reports

- a. Finance Committee – Liz provided update
- b. Strategic Plan – July Retreat
- c. Curriculum, Instruction, and Student Support Committee – Meredith provided update to the board

VIII. Executive Director Report – Nava provided update to the Board

IX. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for April 2026, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2026, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List and Check Journal: To approve the bills list and check journal for the period April 17, 2026, to May 14, 2026.
- c. To approve reimbursement to Payton Kelly for student event supplies, amount \$96.92, as attached.
- d. Commercial Vendor Contract: BE IT RESOLVED: that the Achievers Early College Prep Charter School Board of Trustees, upon recommendation of the School Director, hereby approves the awarding of the Commercial Vendor contract to Nu-Way Concessionaires for a 3-year term for the 2026-2029 school years. The contract will commence on July 1, 2026 and end on June 30, 2029. The total estimated cost of the contract is \$403,587.00. Per meal prices listed below:
 Breakfast = \$2.28
 Lunch = \$3.67
 Snack = \$0.99
- e. To approve the following payrolls:

April 15, 2026	\$ 212,196.57
April 30, 2026	\$ 213,972.79

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	2	X				Larry Patton		X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			

2. Contracts

- a. To approve the quote from **Education Week** for unlimited job postings on TopSchoolJobs.org for a 1-year period, in the amount of \$2,500, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy		X				Meredith Pennotti	2	X			

3. Building & Grounds

- a. To approve the quote from **JMM Cleaning Services** for high school basketball court maintenance & markings, in the amount of \$3,500, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

4. Personnel

- a. To approve the following employee participation in the Alternate Route Program via Achiever's *Agreement for Substitute Teachers to Obtain Teaching Certification via Alternate Route Program*, fully funded by Achievers, NTE \$5,000, as attached.

Staff Name	College Name	Program Start Date
Chaya Bangalore	Brookdale Community College	May 2026

- b. To approve the following staff contract for the 2026-2027 School Year:

Term	Employee Name	Job Title	FY27 Salary	FY27 Stipend	Total Compensation
12 Month	Sebastian Trujillo	Talent and Recruitment Specialist	\$73,023	N/A	\$73,023

- c. To approve the following contractual changes/corrections for the 2026-2027 school year, previously approved at the May 6, 2026 Special Board Meeting:

Employee	Title	Term	FY27 Salary	Change/Correction	Total Compensation
Jessica Orellana	MS Office Assistant	12	\$56,925	Addition of \$2,000 stipend for Attendance Coordinator	\$58,925
Olivia Hackett	MS Science Teacher	10	\$72,892	Title correction to HS Social Studies Teacher	\$72,892 (no change)
John Fenimore	MS ELA Teacher	10	\$67,327	Title correction to MS Special Education Teacher	\$67,327 (no change)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy		X				Meredith Pennotti	2	X			

5. Curriculum/Special Education/Student Activities

- a. To approve the quote from **Whisper Room, Inc** for sound/isolation booths for audio engineering, in the amount of \$47,944.43 (pending 2nd quote), with reimbursement requested through the CSP Grant, as attached.
- b. To approve the quote from **Electronix Express** for electrical engineering kits, in the amount of \$1,297.50, with reimbursement requested through the CSP Grant, as attached.
- c. To approve the quote from **Amazon** for graphic design supplies, in the amount of \$2,869.27, with reimbursement requested through the CSP Grant, as attached.
- d. To approve the quote from **School Health Corporation** for cabinet storage for student emergency medication, in the amount \$1,365.84, as attached.
- e. To approve the quote from **Hertz Furniture** for graphic design classroom furniture, in the amount of \$22,880.35, with reimbursement requested through the CSP Grant, as attached.
- f. To approve the quote for student refreshments at the following student events, as attached:

Date	Student Event	Vendor	Cost
TBD	8 th Grade dance	Jerry's Enterprises	\$572
5/20/26	Literacy Night	Jerry's Enterprises	\$333.25
5/22/26	Field Day	Smoke House BBQ	\$1,694.06

- g. To approve the quote from **K2 Awards** for academic recognition plaques, in the amount of \$1,105.58, as attached.
- h. To approve the **Middle School online summer academic program** from 6/20/26 – 8/7/26, staffing 1 teacher for 4 hours per week at a rate of \$35 per hour, total \$840, as attached.
- i. To approve the quote from **Carson Dellosa Education (IXL Learning)** for summer bridge student workbooks for the Middle School summer academic program, in the amount of \$2,808, as attached.
- j. To approve the quote from **Amazon** for High School books/novels, in the amount of \$303.44, as attached.

- k. To approve the 8th Grade trip to **Dorney Park** on 6/1/26, in the amount of \$3,513.27 (funded by students), as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy		X				Meredith Pennotti		X			

6. Policy/Misc.

- a. To approve the 2025-2026 revised academic calendar to include early dismissal on 5/22/26 for testing and year-end recognition.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy		X				Meredith Pennotti	2	X			

X. Enrollment Report

Grade	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
6	93	93	93	92	91	91	91	92	92	92	92	
7	92	93	93	92	92	92	90	90	90	90	90	
8	93	93	93	93	93	93	93	93	93	93	93	
9	91	98	98	94	94	94	94	94	94	93	93	
10	104	108	108	112	111	107	107	106	106	106	106	
11	81	88	88	91	90	91	92	89	89	87	87	
12	48	52	52	57	57	56	57	57	57	56	56	
Total	602	625	625	631	628	624	624	621	621	617	617	

XI. HIB Reports

1. Motion to **accept** the HIB investigation report for May 2026, with the following findings:

Report	# of Cases	# Founded	# Unfounded
May 2026	1	1	0

2. Motion to **approve** the HIB investigation report for April 2026, with the following findings:

Report	# of Cases	# Founded	# Unfounded
April 2026	3	1	2

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

XII. Public Comment - None

XIII. Reports / Look Ahead / Miscellaneous

- 1. Next Regular Board Meeting: Thursday, June 11, 2026 at 6:00PM

XIV. Adjourn Public Session/End Meeting 7:04 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			